To: SVVSD Administrators & Supervisors  
From: Todd Fukai, Assistant Superintendent of Human Resources  
Date: March 15, 2020  
Re: 2020-2021 Work Calendars – Holidays & Non-work Days

The 2020-2021 approved work calendars are available on the SVVSD website for use in planning for the upcoming school year. On the website select “Employees” > “Human Resources”, then from the menu on the right select “Work Calendars”. Please review the appropriate calendar(s) and share with staff members in your building or department accordingly.

Listed below are the 2020-2021 contract year scheduled holidays and other non-work days for 12-month (248 Day) employees.

July 4, 2020 Independence Day  
September 7, 2020 Labor Day  
November 26 & 27, 2020 Thanksgiving Break  
December 24 & 25, 2020 Christmas Eve & Christmas Day  
December 31, 2020 New Year’s Eve  
January 1, 2021 New Year’s Day  
January 18, 2021 Martin Luther King, Jr. Day  
February 15, 2021 President’s Day  
March 25 & 26, 2021 Spring Break  
May 31, 2021 Memorial Day

Generally, all district administrative offices and departments will close on the following days during the winter break – December 24th through January 3rd. Twelve month employees (248 Day) who take December 21-23, and 28-30 off must use appropriate leave for these six (6) days as approved by their immediate supervisor. Individual administrators and supervisors should submit modified schedule requests to the Assistant Superintendent of Human Resources by December 1, 2020 for review and approval. Final approval will be determined by December 7, 2020. Please contact me should you have questions or need additional information.